

TITLE: Mission Selection and Donation Policy

APPROVED DATE: April 23, 2023

EFFECTIVE DATE: April 23, 2023

REVIEW DATE: As Needed

**Policy:**

This policy and procedure is to provide guidance and recommendations for the Church and the appointed Missions Team for the purpose of identifying and supporting various missions, to include recommendations for frequency and amount of support to each mission.

**Procedure:**

1. The Executive Board shall appoint a three (3) to five (5) member team to the Highland Avenue Fellowship Church (HAFC) Missions Team
  - a. All Missions Team members must be a part of the Covenant Fellowship of HAFC
  - b. The Senior Pastor will be a permanent member of the Missions Team and will act as team leader, and report on the team's activities to the Executive Board at their regular Board meetings
  - c. The Thrift Shop ministry leader shall be a member of the Missions Team
2. The Missions Team shall meet as needed. However, a mandatory meeting will be held in October of each year to review, select, and prioritize potential missions and recommend allocations as part of the annual budget process
3. The Missions Team will identify potential missions that provide services to those in need, and/or spreading the Gospel, and who are aligned with the vision and ministry of HAFC
4. Funds may be allocated to support missions through various sources; including, but not limited to, Thrift Shop proceeds, HAFC operational budget, fundraisers, and offerings and donations made by groups or individuals that are specifically identified to support missions
5. Special one-time donations to missions may be made throughout the year, funds permitting, upon the recommendation of the Missions Team and approval of the Executive Board. These special donations may be for any reason: including, but not limited to, support for natural disasters, purchasing of books and materials to support Christian missionaries, support of Christian missionary programs, or other events as identified by the Missions Team

6. The Missions Team may, with concurrence of the Executive Board, request that a fundraising event be conducted by HAFC for a special circumstance, or to support a specific mission or ministry

## **CHANGES TO MISSION SELECTION AND DONATION POLICY**

- 9/25/23  
Changes to document to coincide with changes to Bylaws